

**Ugashik Traditional Village  
Council Meeting  
March 18, 2024**

**ATTENDEES:**

Hattie Albecker, President  
Fred Matsuno, Vice President  
Wesley Matsuno, Treasurer  
Julie Gaumond, Secretary  
Stephanie Rosario, Member at Large

Steven Alvarez, Tribal Administrator  
Betti Malagon, Finance Manager  
Maurice Enright, BBEDC Liaison  
Clementine Shangin, Tribal Admin. Assist.  
Dolli Enright, IGAP Assistant  
Irma Rhodes-King, ARPA Projects Coord.  
Larry Carmichael, IGAP & Special Proj. Manager

**From: Julie Gaumond**

**Date of Submittal:** April 8, 2024

**1.0 Call to Order by Stephanie Rosario, Member at Large, 9:33 AM at Alaska Time**

**2.0 Council Member Roll Call by Julie Gaumond, Council Members Present:** Hattie Albecker, President; Fred Matsuno, Vice President; Wesley Matsuno, Treasurer, Julie Gaumond, Secretary and Stephanie Rosario, Member at Large.

**Council members absent:** None

**3.0 Staff Roll Call, by Julie Gaumond, Staff Present:** Steven Alvarez, Tribal Administrator; Betti Malagon, Finance Manager; Larry Carmichael, IGAP & Special Projects Coordinator; Maurice Enright, BBEDC Liaison; Dolli Enright, IGAP Assistant, Clementine Shangin, Tribal Administrative Assistant and Irma Rhodes-King, ARPA Projects Coord.

**Staff absent: Mike – excused sick**

**4.0 Tribal Members present:** Margaret Turnbow

**5.0 Accept Agenda**

**ACTION: Motion to Accept Agenda with the addition of new business item 10.b, Resolution 2024-05 Arctic Tern**

1<sup>st</sup>: Fred Matsuno

2<sup>nd</sup>: Wesley Matsuno

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**6.0 Accept Meeting Minutes**

**ACTION: Motion to accept Meeting Minutes from February 23, 2024**

1<sup>st</sup>: Hattie Albecker

2<sup>nd</sup>: Fred Matsuno

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

## 7.0 Special Guest Presentation: None

## 8.0 Reports –

### Tribal Manager/Administrator Report to Council – March 18, 2024

#### Grants Update:

##### Assistance Programs:

- **American Rescue Plan Funding:** Implementation for the following program initiatives have continued.
  - The 2023 \$750 Utility Assistance funding is closed.
  - The 2024 \$750 Utility Assistance program began in January To date we have provided \$31,292.74 in assistance. \$29,042.74 in payments made to utility companies and \$2,250 for UTV fuel. 42 Tribal Members have received assistance.
  - Nothing has changed with this program: ARPA rental assistance (continuation of the CARES-Act rental assistance program): \$14,349.25 ARPA funds expended, \$8,548 in direct payment and \$5,801.25 in UTV fuel purchased. Seven tribal members helped.
  - Housing Improvement Program – There has been no change to this program since last month. To date 33 Tribal Members have received assistance. 68 payments have been made and one to UTV lumber. We do have two pending items that are currently being worked on and will be reported for next month's meeting. Total outgoing payments: \$285,185.34
  
- **BBEDC Block Grant: I have submitted four payment request reports for the Flying D Insurance, Fuel, and M&O (\$65,005.93) and for the purchase of the fuel truck (\$28,800.00) for a total of reimbursements of \$98,805.93. I have also submitted a direct payment request for Fuel Depot pumping materials (\$39,855.15) and admin (\$7,971.03). Current balances of the open grants are as follows:**
  - **2020: \$5,066.40.**
  - **2021: \$18,583.02**
  - **2022: \$292,876.33**
  - **2023: \$457,130.00**
  - **2024:** The fully executed grant award document has been received. I am working on Eddie Clark's contracts for the Fuel Depot housing, the landfill extension and the new equipment building pad. Grant amount: **\$750,000.00**
  
- **BBEDC – Arctic** 2024 grant application will be submitted on Friday, March 15th.
  
- **BIA - ICWA:** I am working on the 2024 ICWA grant application.
  
- **EPA – IGAP:** Betti will have an update on her report. .
  
- **BIA – ATG:** Nothing new to report.

- **BIA Roads** – Nothing new to report
- **NAHASDA** – We are processing applications and making payments to qualified Tribal Members.
  - **FY22: 39,388.50 budgeted. \$25,449.65 \$35,449.65 for rental assistance vouchers** and \$3,938.85 for admin in-direct costs. \$10,500.00 has been spent on assistance. Seven families served.
  - We will be sending out a notice of funds available with the May ballot mail out.
  - **FY23: 39,858.00 budgeted. \$27,901.00 for rental assistance vouchers and \$11,957.00 for admin. Total funds expended: ~~\$6,530.00~~ \$6,530.00** Six families have been served.

## Projects:

- **Audit** – FY22 audit is ongoing. **Working with Pete whenever he needs anything from us**
- **Flying – D Landing Craft:** Larry will have details.
  - The Flying D is in dry-dock in Seward.
  - The survey/inspection is getting was completed.
  - Insurance for this year has been secured and paid for.
  - Work needed this winter: Crane repair, paint boat, work on ramp, move refrigeration unit, survey, and inspection.
- Larry is working on the connex purchases and will have more details in his report
- **Tribal Library** – We are currently in the phase of receiving offers of internet service by providers. These will be collected through next week. I am working with two representatives from MuralNet on this process and have a zoom meeting scheduled for Friday, March 15. Funding from Alaska Tribal Spectrum in the amount of the \$5,000 will be processed once the current phase is completed. .
- **2024 Spring/Summer Projects:** The following projects have been discussed for implementation in 2024. Additional discussion and ideas are encouraged.
  - **Community Center:** New Carpet and flooring.
  - **New gravel site:** Larry is working on re-ordering the conveyer belt for the EZ Screen machine. Approximate cost is \$28K (not including freight from Seattle). We're working on getting it to Naknek by early May.
  - **ARPA Hybrid Energy Systems:** Larry has completed the first three systems. He hopes to complete another 3-4 this coming summer. Wesley to finish install for his and Nancy's.
  - **ARPA Water Improvement:**
    - 12 wells were dug, including the Covid House and Community Center.
    - The community center well needs new power.
    - Pump setups for Julie, John Ruhl and Tim were completed, but they still need to get converted to 120.
    - Missing one pump for Bo's old home.
  - **Septic Upgrades: We will be discussing this at our work sessions.**

- **Fuel Depot:** The Following needs to be completed:
  - Get connex moved to new layout (Larry)
  - Pumping Equipment has been ordered. A direct payment from BBEDC has been submitted.
  - A new building covering the tanks and containment needs to be erected. **Eddie has sent an estimate of \$49,877. I have given him the OK to order supplies. This is budgeted in the 2024 BBEDC Block Grant. I am working on his contract now.**
- **New Equipment Bldg:** **We will be constructing a new pad for the storage of heavy equipment as discussed last month. Eddie has been made aware and will be able to do this.**
- **Road to the Win-Ray:** This project has been tabled until 2025.
- **Disposal work on Win-Ray:** Tabled until 2025.
- **Fuel Truck: Purchase of the fuel truck was completed. \$24,000.00 Reimbursement for this expense was submitted to BBEDC. Included in the reimbursement is \$4,800 in Admin.**
- **Caribou Cabin/Covid Isolation House:** Needs to get completed this spring or summer.
- **Purchase Brush Hog** – Larry is working on this.
- **Purchase Rock Crusher** – Rami is helping us find one for sale.
- **Extend Landfill:** Larry is working on a grant from ANTHC for \$50,000 that may cover the costs of this. He will have more in his report. Eddie's estimate for this is: \$38,275.00

### Staffing & General Information:

- Dolli returned from leave on February 28.
- Mike attended the BBAHC Annual Meeting in Anchorage last week.

Steven Alvarez – Tribal Administrator: Submitted via email on Thursday, March 14, 2024

### Questions to Steven

- ☐ Fred asked about the pump for Bo, has it been ordered? Larry will be ordering it and picking it up, \$2500. Hattie asked if he could go with someone else so it's cheaper? He stated he wanted to get the same one that every other household has – keep it uniform across all wells.
- ☐ Hattie asked about the ditch witch, has it been ordered? Larry stated he wasn't sure about which way we are going to go; we have to have a trencher that digs down to 5 feet. We will discuss it in our work session.
- ☐ Hattie stated she's getting frustrated that it is taking a long time to order things – discuss in work session.
- ☐ Julie asked if Mike was going to write up a report of the BBAHC meeting, Steven stated yes, he would.

# Betti Malagon, Finance Manager FY24 March 2024 UTV Monthly Report

## Monthly Routine:

- Bi-weekly Payrolls still going smoothly. Timely IRS Tax Liability Deposits completed through EFTPS. Quarterly report coming up end of March, those will get filed right away.
- Accounts payable, once approved, getting done right away.

## Projects:

- **EPA-IGAP:** February drawdown 2024 completed, funds were deposited to Key Bank Monday, 3/11/24.
- **2022 Audit:** Pete continues with the 2022 audit. I still need to get him additional documentation.
- **ARPA Treasury/Enterprise LLC:** ARPA Treasury financials are complete and ready for UTV Council to budget projects for the remaining balance of Funds.
- Am still working on Ugashik Enterprises, LLC financials. Enterprises, LLC needs to reimburse UTV's Key Bank General fund, I will have figures for the UTV Council to review authorize a transfer to reimburse funds expended for the Flying D. This will be reviewed/discussed for accuracy with Steven Thursday or Friday.

## Banking:

- Key Bank General account reconciliation completed through February 2024.
- Key Bank 4 new CD accounts still need to be set up in the AccuFund accounting software.
- Bank of America credit card reconciliation was completed through Feb. 24, 2024 statement.

## Questions to Betti:

- ☐ Fred asked how the new system is working, she stated it's doing well.
- ☐ Wes asked if we still had the account at the bank that where we switched out CD from, she stated yes we do.

## March 2024- Environmental Program Update

**Larry Carmichael** Environmental Program Coordinator

### Program Updates.

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- 1.1,1.2, 1.4 Standard draw downs back in effect
- 2.1 Contacted Santina Gay and we have setup FY25
- 2.4 Working on short and long term goals for the village
- 4.1 Wells have been installed, needing Electrician to change wells from 220 to 120, When???
- 4.3 3 Hybrid systems in place, 2 working. RES finished Nancy's Hybrid, ongoing issues **Larry stated John is leading the charge on working with Bob Ruby on this.**
- 4.4 Still Looking into other funding for Water and septic development

### hazcom and safety plans

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Fencing posts to be removed so pole barn can be erected.

The Fuel depot measurements have been taken and I am changing plumbing.

ACE supply has invoice and we are in the process of ordering parts

### solid waste management plan

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Talked to Bob from Crowley on Monday, He sent me a quote on fuel prices..... 8K diesel, 2K unleaded \$5.15 pg, \$4.97 pg **Larry stated he's heard that villages received bad diesel last year.....**

total \$41,292.00

Competing for funding to expand land Fill, sending in pricing and time line. Potential of \$50k, no answer yet. 3/11

Got Chris from Tok welding to make us a rear door for burner, and burn pipes.. \$1300 total (delivered to Anchorage)

Got quote from Eddie on landfill expansion, if we get funding this will be done in the spring.

Getting second quote from another general contractor on landfill expansion. Still waiting 3/11

Got new quote on fencing for landfill expansion.. \$7400.00

Bristol Environmental will be setting up visit to village later in 2024 **for the tribal hazard mitigation plan, we have not yet been reimbursed for this – approximately \$6,000 - \$8,000. BRIC funding, he doesn't know how to do this.....**

Joyell Acuna the Project Manager II for Sewage project is looking for funding for the village. she still needs to review applications. She just emailed me and she is to review this week 3/11

### air quality and Dust control

Late fall, no dust concerns.

EzScreen has given us a new 28' conveyor vs 24' that was used as a comparison, Can ship now to Seattle. Also \$10K cheaper..

This year has been very wet and dust control had not been an issue.

Had DOT come out to reclaim and recrown landing strip, we need more done. DOT stated they gave a new wind sock.....he has to talk to John about this.

### Ongoing projects and concerns

Still having problems with Chignik on contract payment... I am getting Allen involved to get movement. 2 specific issues, all of the Chignik council members are new. They stated they don't want to pay because it was late.

Met with Allen and Willy (surveyor), completed Survey of Flying D, we are waiting for documentation. Steven stated it came in

Ordering new anchor and chain, cable for ramp from Arctic Wire and Rope

Signage for Flying D at this time is "Large logo back" -2 votes, "Large name" on back 1-vote, Please give me your answer.

Paul and Lacy Crane repair is not viable... too much money, we will fix our existing cranes and look for other options

Getting welding quote for boat, got deposit for parts and labor, also account with Catalyst Marine "Seward"

I am starting to collect items to be shipped in the conex's, Propane, batteries, Misc., What else????

Getting RES moved downstairs this spring

Putting steel plate on ramp to decrease plow of boat in water.. IE: make it faster. Welder will be onsite in early March

Plan on purchasing 2 Jersey barriers for gravel and landfill this year.

Today I was told that DOT did supply new wind sock for runway when they recrowned it.

The tentative timeline in village will change as conex's for Highbreds come available, Looks like 6 used, 1 new, 1-5 door will come in this year. 4-on boat 4-on AML

I have contacted AML on fees of our extra conex's to Naknek. \$1579.75 each

We have an issue with the new soft start water pumps... we need to rewire for 120 volt not 230 volt.. working on getting this done Need to coordinate the electrician to come out .....Hattie stated late June/early July, Julie agrees.

I will order pump for Bo's home. He will order this.

Electrician can change out 240 to 120 in village. We just need to commit to a date available.

Village has concern about the digging up of the yards, Totem Equip. has used Dingo TX427 or TX323 with 4' deep, 4" wide for \$24,000.00. This can be used for electrical and water lines.. water should be at least 5' down. "May work"??? review in work session

Need to finalize paperwork for Mark on purchase of land in village. Down payment and payment of balance in 2025 review in work session

Our lawyer has reviewed existing paperwork and at this time "Kyle bateman" does not have a signed court order on Jerrod Cross property.. Kyle got back to me with the email tread from his and our attorney. A lot of nothing so far.

Purchased and repaired Large and small propane tanks at Suburban Propane. We need a few more 20# tank, I will be purchasing an extra 9 20#

### **Training & Conferences**

ACTEM coming up march 26<sup>th</sup>-29

### **Questions to Larry:**

- ? Julie asked about voltage, 230, 250, etc. Larry stated it's all the same.
- ? Fred asked about the airstrip, Larry stated that Mike stated additional work needs to be done to the runway.....Larry has to review it and then he will contact DOT.

### **Clementine Shangin – Tribal Administrative Assistant – read by Steven Alvarez**

#### **Regular Duties:**

Clementine's father passed away last night and does not have a report, however she is doing her regular duties.

Steven stated the air quality monitors have been ordered and delivered, however the instructions are all in Chinese and she's trying to find the documentation in English.

Fred asked if the monitors are the same as what Dolli had? Steven stated no, those are no longer available.

#### **Questions for Clementine:**

?

## **COUNCIL REPORT MARCH 2024 – IRMA RHODES-KING**

Nahasda FY22 – 39,388.50 pass thru funds ( admin 3938.85 & vouchers 25,449.65)

- Total funds expended : \$10,500.00 with 7 Families served and 16 checks processed
- Steven asked me to prepare a notice of funds still available that will be sent as insert with the ballot mailing in May2024



Nahasda FY23 – 39,858.00 pass thru funds ( 11,957.00 admin & for rental vouchers 27,901.00).

- Total Funds expended: \$ 6,530.00 with 6 Families served and 7 checks processed.

ARPA MISC:

ARPA-HIP, 2024 ARPA 750 phase 4, and ARPA 2500 Steven has the update on these programs already.

I am working the ARPA utility requests as timely as possible.

I have 2 ARPA-HIP pending that will be on the April report.

ICWA: Basic Research Gathered and report will be finished by April.

I will be setting my alarm clock so that I can be here to help

Clementine set up for the March 18 & 19<sup>th</sup> Council workshop.

Thanks, Irma

3.12.2024

Irma stated she was going to be gone June, July and August to assist her mother.

Admin has been backlogged and she was wondering if Mikala (Clementine's daughter) could assist, as a temporary hire. It would fulfill our native preference. She stated we have to get someone in here to assist.

Questions for Irma:

- ☐ Fred asked when she was taking leave, she stated, June, July and August, maybe not all of August. April 15 and July 15<sup>th</sup> are grant reports, she will be traveling up from Anchor Point when needed.
- ☐ Hattie stated, it sounded like a good recommendation to have Mikala come into the office and stated she should fill out an application. Stephanie agreed. Fred asked if Clementine had talked to her about it, and she stated yes, she wanted to start working. She is graduating one year early.

## **VILLAGE STAFF MONTHLY REPORTS – March 2024**

**BBEDC Liaison:**

- Check emails post when needed.
- Help adjust scraper blades on compactor
- Help elder pump fuel
- Get John lined out for when I am gone
- We cleared the airstrip and ramp of snow.
- We helped pick up and burn garbage.
- Sit in on liaison zoom meeting.
- Help keep the community center clean.

- And other office duties

I attended the BBAHC Annual Meeting in Anchorage.

**Questions to Maurice:**

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**IGAP Assistant (On Leave)**

Regular Monthly Duties:

- I check email and post when needed.
- I keep the C-Center clean.
- I pick up the garbage and burn with weather permitting, with Mikey or John's help.
- I do the monthly visual monitoring form at the end of each month.
- I do the mail and deliver the mail when needed.
- I take pictures of any concerns and any projects going on in or around the village.
- Also take pictures of residents' homes or property when asked to.
- I call Steven Wednesdays for any updates.
- I do other tasks or projects that are assigned by the Tribal Administrator or by the Environmental Coordinator.
- And I do any other office duties when needed.

**SPECIAL PROJECTS AND DUTES:**

While Mikey is out of the office I do the Liaison job for two hours a day.

- Timecards
- Check emails.
- Post when needed.
- Check on elders.
- Attend the monthly Liaison zoom meetings.

**Dolli Enright: IGAP Assistant & Interim Tribal Liaison**

**Questions to Dolli:**

- Fred asked if the spruce seedling survived the winter, she stated yes, it's in the green house and survived.

**Old business**

**9.0 Old Business/Follow up items:**

9.a. Connex Purchase – Larry – He is picking up 8 connexes, 4 will go on AML and 4 on the Flying D. AML will be using them for freight. Allen will be taking 3 and 1 5-door. Hattie asked when will the 2 in Anchorage be brought down to Seward. Deadline for tribal members is April 15<sup>th</sup> to get things to him. Discussed Wesley delivering supplies to Anchorage and Larry suggested taking them down to Seward. Larry will get back to Wesley for a date.

9.b. Trencher Purchase – Larry – Discuss in our workshop

9.c. Sale of Village Land – Steven, review in work session. There is a quick claim deed for review. And a template to review as well.

9.d. Summer EMT – Steven, he spoke with Timothy Villar and Timothy is interested in coming back to the village this year. The dates are June 20 – July 31<sup>st</sup>. If we want to bring him in earlier, we can pay for it....discussed him coming in on June 16<sup>th</sup> and leave July 27<sup>th</sup>. Steven is working on this.

9.e. Eddie Clark Contracts – Steven - He is drafting contracts and working on them this week. Hattie stated Eddie is in Seattle right now and might stop by on this way back.

### **10.0 New Business:**

10.a Kvichak Queen (Mary) Survey – Steven stated he contacted someone and Dan O'Hara, and he will take care of it late May/early June.

10.b Resolution 2024-05 Arctic Tern

#### **MOTION to accept Resolution 2024-05 BBEDC Arctic Tern FY 2024**

1<sup>st</sup> : Wesley Matsuno

2<sup>nd</sup>: Fred Matsuno

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

### **11. Open forum:**

**Next Mtg:** April 25<sup>th</sup> at 9:30

Council meeting ended at 10:52 AM

Recess and reconvene for workshop. Break at 10:52 to 11:15

**See workshop minutes below.**

#### **MOTION TO PURCHASE FIRE BLANKETS FOR RESIDENTS IN UGASHIK VILLAGE WITH THE LAKE AND PEN FUNDING**

1<sup>st</sup>: Hattie Albecker

2<sup>nd</sup> : Julie Gaumond

Motion passed: Yes: 4; No: 0; Abstain: 0; Absent: 1

#### **MOTION TO PAY ACK THE GENERAL FUND FROM THE FLYING D FUND, \$125,000.00**

1<sup>st</sup>: Hattie Albecker

2<sup>nd</sup> : Wesley Matsuno

Motion passed: Yes: 4; No: 0; Abstain: 0; Absent: 1

#### **MOTION TO PURCHASE A NEW WATERTIGHT HATCH FOR THE FLYING D**

1<sup>st</sup>: Julie Gaumond

2<sup>nd</sup> : Wesley Matsuno

Motion passed: Yes: 4; No: 0; Abstain: 0; Absent: 1

**Meeting concluded at 3:15 PM Alaska Time on March 19, 2024**

**Ugashik Traditional Village  
Work Session  
March 18 & 19, 2024**

**ATTENDEES:**

Hattie Albecker, President  
Fred Matsuno, Vice President  
Wesley Matsuno, Treasurer  
Julie Gaumont, Secretary  
Stephanie Rosario, Member at Large

Steven Alvarez, Tribal Administrator  
Betti Malagon, Finance Manager  
Larry Carmichael, IGAP & Special  
Projects Coordinator

**Reconvene from council meeting to work session at 11:15 AM**

**Agenda:**

- a. Flying D & Allen's successor
- b. Lot Lease Document
- c. ARPA Funding
- d. Sewage Disposal
- e. Covid House Use
- f. Quit Claim Deed
- g. Trencher
- h. Equipment purchases
- i. Reimbursement to general fund from UTV Enterprises

**a. Flying D & Allen's successor** – Leah the option for her own place in Seward instead of staying with Allen. If she's going to be Allen's shadow, what would be her payment? Allen is at \$300/day when he is working on the boat. Do we want her on the boat all year long or just during the contract period? If she's going to be Allen's shadow, she needs to be there to learn all aspects. What will Leah receive? Prior, she was a "free contractor". She has worked for folks in Naknek, she has gone with whomever has paid her the most money. Larry stated he spoke to Hattie and they discussed Leah being the top contender to replace Allen. She's around 50 years old, all other contenders are older. Allen can be a challenge to work with and Leah works well with him.

Allen receives \$650/day when he is under contract with AGS **and** under our contract to move our freight, basic crewmembers are receiving \$300/day. How much are we going to pay her? Does she need to be on contract all year – **any time our boat is out of port.**

Discussed paying the difference (**supplementing**) between what Allen pays her as a deckhand and what her shadowing him as a captain.

**Steven stated the question is:**

When Leah is working under contract for us – leaving Seward to deliver our freight and when they are fishing, Allen and all the crew are directly under contract to us. We must decide based on what Allen is getting paid and what the crewmembers are getting paid, what are we going to pay Leah for these scenarios.

When Allen is leasing the boat, it would be desirable for Leah to shadow him, which is another aspect that she needs to learn. Allen pays crewmembers and are we going to supplement that pay directly to Leah? Allen is paying crewmembers \$300/day, do we bump it up to \$450/day (suggestion), and we would supplement the \$150/day. Hattie asked if all crewmembers receive \$300/day, Larry stated no, it depends upon multiple factors. Discussed pay, more than what the crewmembers are receiving, but obviously not as much as Allen. Negotiations. Steven stated we are providing her an excellent opportunity.

Question – is she licensed now? 1<sup>st</sup> mate? 100 ton? If not, great incentive for her to get them. Discussed a tiered option with time frames.

Hattie asked if Allen has ever discussed when he would retire? Larry stated no, but he personally thinks Allen has a max of 3 years. Larry hopes whomever we have as a replacement will be with him for 2 years. There is an issue of his payments. Allen is slow getting the info to us and our turnaround time is slow. He also doesn't want to get paid via ACH, he wants to get paid via check. There is an issue with Allen not knowing exactly what he's getting paid for, the deposits don't always match the invoices as they are lumped together. There is an issue on both sides. Larry stated Allen wants to get paid on a weekly basis via a check. However, this will only happen if their paperwork is submitted properly.

Larry stated, what are we going to do with the boat if it doesn't work out with Leah? Betti stated Larry should get his license....Hattie stated it would be a good retirement for him.....Larry stated he spoke to the surveyor, Will Allen, our boat is a red herring, we can hold/deliver fish and supplies. It CAN be very profitable, but if we do not have a captain, we have a boat that sits at the dock. We might have to sell the boat if we don't have a captain. Discussed captains, because of the downward turn in crabbing industry, there are other options for captains and it's good to explore them.

### Allen/Leah joined the meeting

Introductions of UTVC and staff.

Leah is originally from CA, now living in Naknek. Larry stated Hattie indicated Leah had an interest in helping Allen and then possibly take over the boat. Leah stated she started in the kitchen with Trident at Clarke's Point. Then within a couple of years started working on the dock, so working around boats, buying set net fish, offloading, etc. When Trident closed the plant in Clarks Point, she worked on a tender for a season, pay wasn't very good, she went back on land. She has also commercial fished, setnet, drift net, tendered on other vessels. Now she does refrigeration, has her own company, but doesn't really like it, it is in the land-based arena in refrigeration, restaurants, bars, lodges, etc. She works with heavy equipment, work on the boat, etc. She has a lot of experience with a lot of different things. She likes working for Allen, flexible, likes being on the water. Took a welding class through UAF. She likes to expand her knowledge. Larry asked her if she really wants to do this, he stated we need to look forward to the next generation. Leah stated she's very interested. Allen stated we really need to think about her taking it over.....in the event something happens to him. Allen states he will teach her everything he knows.

Leah stated her loyalty is to Allen, she has known him for 30+ years, she will step in when he doesn't want to work, vacation, injury, etc. 2 – 3 years for Allen. This is a lifestyle that she's wrapping her head around, she stated it is a marriage to the boat.

Steven asked her what it would take for her to make it a commitment? Leah stated, money. What's the offer? She needs schooling, which she has no issues with. When she's with Allen she pays attention. He asked if there is a special license she needs to get, she stated no, but a 100-ton license would probably help them out on their insurance, it's beneficial to hold an endorsement. He asked her if there is a per day amount she's wanting, she said yes, she has a number, but is thinking about it, she doesn't want to say what it is right now.

Larry asked if there is a 1<sup>st</sup> mate license? Leah stated there are 6-pack, 25 ton, 50 ton, 100 ton, 200 ton.....the size of the vessel. Allen stated it goes by tonnage of the boat.

Larry discussed 100-ton license and insurance. Currently Allen is in an insurance pool and the premiums are lower.

She has the needed hours **documented sea time** for the 100-ton license, which is sufficient for the Flying D. You can get the license and NOT take the class, but both Allen and Leah stated it would be beneficial to take the class.

Leah stated, what kind of contract, W2 of 1099, Steven stated 1099. Are there benefits? Steven stated, no benefits. How many months is the commitment? Steven stated, the beginning of the season until it's completed, on the boat start to finish: getting the boat ready, through fishing, moving freight and until the boat is back in Seward. It would be 2 contracts. Repair and maintenance and then 1<sup>st</sup> mate. And if there is work to be done on the off-season, which would be another contract. Steven explained, Allen would pay his usual day rate and UTV would pay an additional amount that is agreed upon. Payment would be every 2 weeks, monthly, whatever she wants. Negotiations with Larry on daily rate. Daily rate, per diem (around \$60/day), lodging. Discussed lodging, Allen stated Leah could stay in his place and he can stay somewhere else. Steven/Larry will look for another place for Allen.

Allen stated he plans on leaving Seward the first week of May. He needs to know what he's going to be carrying. Larry stated 4 connex', 1 will be full and 2 will be empty, possibly 3. Leah stated she is going to be out of town from April 12 – 24<sup>th</sup>. She needs AMSY, a course, hers is currently expired and she also needs to take a first aide class, her current license is expired.

Leah asked what are you looking for a commitment? Larry stated they are looking for, if we cannot lean on her to carry the load when Allen leaves, we will need to sell the boat. We are putting our eggs in her basket and if that's something she doesn't want to do, please let us know now, we are going to do everything in our power to empower her to take the position and would only hope she would do the same. She agreed. It was discussed that Larry and Leah would negotiate the terms. She will need to dig deep and think about this....

Discussed the work needed, move RSW down below, adjust the ramp so that the ramp would be at an angle to reduce the drag. The ramp and RSW will be done by the beginning of May.

**Directive to Larry, offer Leah:**

**Maintenance and repair – daily rate, between now and May 1<sup>st</sup>: offer \$200/day minimum and maximum of \$250.**

**1<sup>st</sup> mate daily rate: \$400/day minimum and maximum of \$450/day.**

*(Tex R Us walked in and discussed conference call options that record. Discussed Microsoft Teams – they stated Teams would be a good option – as we basically need to record, but we need to have members call in as well.)*

Kvichak Queen – Larry brought up the issue that we could turn it into an RSW barge, discussed. Investment would be RSW discussed, and we are not interested. We are willing to sell, Larry will contact Paul Lynch to see if he is interested in purchasing. Council decided to sell for \$60,000.

**b. Lot Lease Document** – Reviewed and finalized Lot Lease Agreement, Julie will revise and send out for final review.

Ended day 1 at approximately 4:30 PM

**Started 2<sup>nd</sup> day at 9:17 AM.....**

**Stephanie was not in attendance, she attended the BBNA conference.**

**c. ARPA Funding** – Steven reviewed ARPA Treasury Grant Funds/Expenditures 03/12/2024. We must allocate the money by 12/31/2024 and the money must be spent by EOY 2025, Steven believes the deadline would be extended.

Discussed ARPA benefits to tribal members:

- Village Hybrid system - \$50,000/each
- Complete village water project - \$70,000/total
- Septic system upgrades in the village - \$325,000 (pump out system = \$60,000, covid house = \$50,000)
- Another round of housing improvement - \$175,000 – \$5,000/each tribal member household, money must be obligated by EOY 2024.
- Another round of rental, mortgage, utility, property tax assistance – budget \$150,000 - \$2,500/each household
- Utility assistance in the fall – budget \$68,000 total - \$750/each household
- Walmart cards in November – budget \$45,000 total - \$500 per card
- Rock crusher – budget \$250,000 and Larry to do research.

We have approximately \$500,000 left to spend on ARPA AFTER the above is used.

**d. Sewage Disposal -**

**e. Covid house use** – Hattie/Julie will pick out furniture and furnishings. Discussed paint – something light and neutral. Once we have an assessment of what needs to be done, Betti's husband will give an estimate. Discussed renting it out monthly or by the season - VRBO. Hopefully do a walkthrough when we have the annual meeting. Discussed VRBOing the Covid house for individuals wanting to check out the village. Discussed 200/day. 1 week no discount. 2 weeks 10% discount. 1 month 25% discount. \$200 cleaning fee. Security deposit, \$1,500.

**f. Quitclaim Deed** – Discussed lots and available lots – put on the website that there are lots available for sale or lease.

Price of lots – discussed and agreed on \$5,000/acre and on the riverside \$10,000/acre.

Reviewed Promissory note – instead of Lender – Land Owner and instead of borrower – purchaser.

**g. Trencher** – Betti stated \$40k has already been allocated. Purchase new Toro TRX250 trencher traction unit, 36" boom and trencher crumber. Larry will also look into 36" x 6".

Mulcher – Larry will check with CMI, attachment to the excavator. He will get back to us, he cautiously optimistic to get it on the boat this year.

**h. Equipment purchases** – Larry to do due diligence on the mulcher and rock crusher, will do motions via email.

**i. Reimbursement to general fund from UTV Enterprises** – See minutes for motion.